
MINUTES

Subcommittee on Teaching and Learning

Tuesday, September 24, 2019 (10:30am – 12:00pm)

McLennan Library Building, room MS-74

Present: Peter Barry, Chris Buddle, Jeremy Garneau, Jessica Head, Sujata Madan, Annette Majnemer, Douglas McNabney, Henrique Mecabo, Jean-Paul Rémillieux, Caroline Riches, Kira Smith, Nancy St-Pierre (Secretary), Carole Urbain, Laura Winer (Chair)

Regrets: Adam Finkelstein, Angela Campbell, Miranda Hickman, Svetlana Komarova, Laurent Mydlarski, Vrinda Narain

Guest: Maggie Lattuca, Program Manager, Online Education

1. Administrative

- *Welcome and introductions:* the Chair welcomed members to the first meeting of the STL for the 2019-2020 academic year.
- *Adoption of the agenda:* the agenda was adopted as circulated.
- Membership for 2019-2020

- Courses will be primarily asynchronous, with some synchronous activities being planned for labs. It was noted that the program will be using new D2L tools which will eventually be rolled-out to the university-wide community.
- Online component is being developed by in-house course designers, and while the language of instruction will be English, materials will be available in both official languages.
- The program is not deregulated; Quebec tuition will be assessed in order to ensure accessibility.
- As certification issues reduce the chances of out-of-province students registering, there was some question related to tuition. Caroline noted that the Faculty of Education had been informed that out-of-

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- STL will be asked to provide feedback and serve as an ad hoc advisory group. Members may be asked to get information from their faculties or suggest participants for a particular meeting/consultation. STL will be provided with regular updates.
- Henrique noted that SSMU is currently collecting data on the assessment policy and collecting concerns such as syllabus and weighting. Chris asked that he coordinate with Madeline Wilson to ensure that the information SSMU and the Working Group collect complement each other rather than duplicate.
- For the moment, only McGill students in credit programs are in-scope in the new policy; however the work can certainly inform a potential policy geared towards faculty development or professional development assessment purposes.
- While grade conversion issues might be outside the scope of the policy, the working group can certainly

moment, evaluations of teaching are not multidimensional in teaching portfolios as the only data included is course evaluation data.

Next steps:

- reach out to UBC and get more information on both types of assessment, their process as well as how much credibility is given in promotion.
- Undertake a scan of what is required in teaching dossiers/portfolios – does anyone